



## Anil Neerukonda Institute of Technology & Sciences (Autonomous)

(Affiliated to AU, Approved by AICTE & Accredited by NBA (ECE,EEE,CSE,IT & Mech.) & NAAC)

Sangivalasa-531 162, Bheemunipatnam Mandal, Visakhapatnam District

Phone: 08933-225083/84/87

Fax: 226395

Website: [www.anits.edu.in](http://www.anits.edu.in)

email: [principal@anits.edu.in](mailto:principal@anits.edu.in)

Date: 24.06.2022

### CIRCULAR

There will be a meeting for the members of Women Grievance & Redressal Committee scheduled at 2PM on 25.6.2022. The members are requested to attend the meeting without fail.

Date & Time: 2PM, 25.06.2022

Venue: Seminar Hall, ECE Department

Meeting Agenda:

1. Dress code for women faculty and students.
2. Code of conduct for girl students
3. Usage of Social media
4. Disciplinary action
5. Any other item

To

Members of Women Grievance & Redressal Committee

  
Dr. V. Rajya Lakshmi,

NODAL Officer, ANITS

Head of the Department

Department of ECE

Anil Neerukonda Institute of Technology & Sciences

Sangivalasa-531 162



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Date: 25.06.2022

### Women Grievance & Redressal Committee Meeting Attendance

S.No	Faculty Name	Department	Signature
1.	Prof.V.Rajya Lakshmi	Nodal Officer	
2.	Dr.K.S.Deepthi	CSE	
3.	Mrs.D.Sri Lakshmi	EEE	
4.	Mrs.B.Deepa	ECE	
5.	Mrs.G.Vijaya Lakshmi	IT	
6.	Ms.PVR Sravya	CIVIL	← ABSENT →
7.	Mrs.M.Sailaja	Mechanical	
8.	Mrs.S.Harika	Chemical	
9.	Dr.T.Madhavi Latha	Physics	
10.	Dr.M.PadmaLatha	Chemistry	
11.	Mrs.Ch.UmaSwatha	Maths	← A B S E N T →
12.	Mrs.T.Deepa	English	

Dr.V.Rajya Lakshmi,

NODAL Officer, ANITS

Head of the Department

Department of ECE

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Date: 27.06.2022

### Women Grievance & Redressal Committee Meeting Minutes

Women Grievance & Redressal Committee was conducted at 2PM on 25.6.2022, and the discussed issues and resolutions taken are as follows:

1. Nodal Officer has addressed the Committee members about the importance of maintaining "Code of Conduct" by the students, inside and around the college premises. She has risen about different issues that are recently encountered due to indiscipline among students. All the committee members have agreed on the opinion.
2. She has also discussed about the usage and impact of social media on the lives of both female and male students.
3. The Committee members have expressed that there must be control on the dress code of female students and faculty. The Nodal officer has instructed the members to go to every classroom and address both female and male students and educate them about their dress code, usage of social media, code of conduct, support extended by the committee and disciplinary actions.
4. A resolution was made that a circular would be circulated to the female faculty of the college about their dress code.
5. Nodal officer has also informed the members that any indiscipline behavior of students must be counseled by the members and proper disciplinary action like suspension must be imposed on students, if it is necessary.
6. Nodal officer has also addressed that the members have to maintain confidentiality of any student's issues discussed or resolved under control of the committee.

  
Dr. V. Rajya Lakshmi,

NODAL Officer, ANITS  
Head of the Department  
Department of ECE

Anil Neerukonda Institute of Technology & Sciences

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Date: 2.07.22

### CIRCULAR

There will be a meeting for the members of Women Grievance & Redressal Committee scheduled at 2PM on 2.07.22. The members are requested to attend the meeting without fail.

Date & Time: 2PM, 2.07.22

Venue: Seminar Hall, ECE Department

Meeting Agenda:

1. Code of Conduct
2. Impact of social media
3. Any other item

To

Members of Women Grievance & Redressal Committee

  
Dr.V.Rajya Lakshmi

NODAL Officer, ANITS



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Date: 02.07.2022

### Women Grievance & Redressal Committee Meeting Minutes

Women Grievance & Redressal Committee was conducted at 2PM on 02.07.2022, and the discussed issues and resolutions taken are as follows:

1. A resolution was made that on every fourth Saturday of every month, a Women Grievance & Redressal Committee meeting will be conducted.
2. It was discussed and agreed by the committee members that at least one event would be conducted in every month.
3. The reconstructed Women Grievance & Redressal Committee was formed.

  
Dr. V. Rajya Lakshmi,  
NODAL Officer, ANITS

Head of the Department  
Department of ECE  
Anil Neerukonda Institute of Technology & Sciences  
Sangivalasa-531 162



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No: ANITS/Gen-I2/Circular/2021-22/99

Date: 04.07.2022

### CIRCULAR

It is hereby informed to all the staff members that the Women Grievance & Redressal Committee is reconstituted with the following members for the academic year 2022-23. The Nodal Officer requested to hold a meeting twice in year.

S. No	Name of the staff member	Designation &	Role
1.	Prof. V.Rajyalakshmi	HoD, ECE	Nodal Officer
2.	Dr. K.S. Deepthi	Assoc. Prof., CSE	Member
3.	Mrs. D. Sri Lakshmi	Asst. Prof., EEE	Member
4.	Mrs. B. Deepa	Asst. Prof., ECE	Member
5.	Mrs. G. Vijaya Lakshmi	Asst. Prof., IT	Member
6.	Ms. PVR Sravya	Asst. Prof., Civil	Member
7.	Ms. M. Sailaja	Asst. Prof., Mech.	Member
8.	Mrs. S. Harika	Asst. Prof., Physics	Member
9.	Dr. T. Madhavi Latha	Asst. Prof., Physics	Member
10.	Dr. M. Padmalatha	Asst. Prof., Chemistry	Member
11.	Mrs. Ch. Uma Swetha	Asst. Prof., Maths	Member
12.	Mrs. T. Deepa	Asst. Prof., English	Member

  
PRINCIPAL 6/7

To:  
Nodal Officer & Committee members

Copy to:  
All HoDs & staff  
Assistant Principals  
Students  
Establishment section, Master file



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No: ANITS/General Circular/2022-23/14

05.08.2022

**CIRCULAR**

All the faculty and staff of the institution shall follow the dress code and attend their duties in decent attire matching their profession to bring dignity to the campus and be a role model for the students.

**Men:** Neatly ironed pants and shirt, preferably tuck in a shirt and shoes. Clean shave and neat haircut are greatly appreciated. Casuals (Jeans and T-Shirts) may be avoided.

**Women:** Preferably Full Saree. Leggings and long straight cut tops may be avoided.

  
PRINCIPAL 5/8/22

To:  
All HoDs with a request to circulate among their faculty & Staff  
Assistant Principals  
Library, Examination Cell  
T&P, Physical Director  
Master file